

**Belleville Police Service Board  
Policy Committee  
Educational/Training Component  
September 18, 2025  
11:30 to 1:00 pm, Joint Forces Room**

In attendance: Board Members: Barb Enright Miller, Jim O'Brien, Janet Harnden (policy committee members), Neil Ellis (policy committee member), Heather Smith (policy committee member), BPS Chief Murray Rodd and Deputy Chief Sheri Meeks, Board EA Jennifer McTavish

Guests: Dave Preston – Policy Consultant, King Yee – Brockville Police Service Board and Brockville Chief of Police Mark Noonan

**Agenda**

1. Introductions
2. Overview of Policy Review – Dave Preston
3. Questions
4. Next Steps

**Minutes**

**September 18, 2025**

**Policy Committee**

1. Chair Smith welcomed and introduced participants to the meeting, before turning the meeting over to Mr. Preston who had been hired to support the development of the BPSB's Policy, on the recommendation of the Inspector General's Zone 2 Advisor Graham Wight.

2. Mr. Preston reviewed the mandated changes to our BPSB policy as outlined in the CSPA. He provided us with a memory stick of the changes, which he reviewed via power point. He has revised policy names, added opening statements, updated adequacy standards and noted the regulations that apply, he has updated language to reflect what is current, and added clauses to each policy to ensure compliance.

12 new policies on top of revising existing CSPA update.

Ensured everything was there that was required as of June 2024. He is tracking the ongoing changes and will notify our Board as soon as there is a change.

3. Next steps: Mr. Preston indicated the Policy Committee review the updates. We will reply back to him, through one person, identified as our Board EA Jennifer McTavish, if we identify areas, we require clarification or are not consistent with requirements of the Act. Once he has incorporated any changes we note he will send the finalized policy back in a word document and in a pdf for uploading to the Board's website. He also indicated that we should keep the policy up to date and that for the full year

following the completion of the project he will keep us informed of any legislated changes that we should incorporate.

4. The committee determined they each would review the policy independently of each other and then share their observations. The data would be prepared in an Excel Spread Sheet and shared with the service for their review (Oct. 30, 2025). Following this and incorporating any changes the service and board notes, we will send our changes back to Mr. Preston for him to complete the project. We will work toward this being completed before Christmas. A virtual meeting has been booked with Mr. Preston for January 22, 2026 to review the full document incorporating our changes.

A working lunch was served.

Resolution:

“To accept Mr. Preston’s recommendations to move the BGHB Policy Review forward to ensure the same policy meets the new CSPA requirements in Schedule 1, Section 38 and at a cost of \$1,500.”

Moved by: Barb Enright Miller

Seconded by: Jim O’Brien

All in favour. Carried

**Meeting was adjourned at 1:00 pm. Moved by Janet Harnden.**