



Belleville Police Service Board
General Meeting Minutes
November 20, 2025
Joint Forces Room, Belleville Police Service

ATTENDANCE

Belleville Police Service Board	Belleville Police Service Staff
Chair Heather Smith	Chief Murray Rodd
Vice Chair Councillor Barb Enright Miller	Deputy Chief Sheri Meeks
Mayor Neil Ellis	
Ms Janet Harnden	
Mr Jim O'Brien	
Ms Jennifer McTavish (Secretary)	

GENERAL MEETING PART 1

1. MEETING CALLED TO ORDER: 9:01 AM

2. MOVE INTO IN-CAMERA SESSION AT: 9:01 AM

It is noted that there was a Belleville Police Service Board In-Camera (closed session) Meeting from 9:01 a.m. to 10:00 a.m. In view of this the Board met very briefly in open session at 9:01 a.m. to consider the following.

Moved By: Mayor Ellis

Seconded By: Ms Harnden

“THAT the Belleville Police Service Board enter into the In Camera session to consider the following items, pursuant to Section 44(2,3) of the Community Safety and Policing Act (CSPA), 2019”

- Discussion regarding personal matters about identifiable individuals (Pursuant to Subsection 44(2)(b) of the CSPA 2019)
- Discussion regarding labour relations or employee negotiations (Pursuant to Subsection 44(2)(d) of the CSPA 2019)
- Discussion regarding litigation or potential litigation affecting the Board (Pursuant to Subsection 44(2)(e) of the CSPA 2019)
- Review of Minutes for the In Camera Meeting dated October 23, 2025

CARRIED

GENERAL MEETING PART 2

Returned to General Session at: 10:05 a.m.

PROCEDURAL MATTERS

- Opening Remarks
- Disclosures of Pecuniary Interest: None
- Confirmation of Agenda:

3. Confirmation of Agenda

Moved By: Vice Chair Enright Miller

Seconded By: Mayor Ellis

“THAT the Revised Agenda be confirmed for the Belleville Police Service Board General Meeting of Thursday November 20, 2025.”

CARRIED

4. RECOGNITIONS

a) Promotion Sergeant Steve Cook deferred to January meeting.

b) Bay of Quinte 40 Under 40 winners The Community Response Unit, comprised of Constable Britteny Blake, Constable Josh Woodcock and Constable Aaron Crawford were recognized for their work focusing on prevention, youth engagement and supporting vulnerable populations by delivering educational presentations and working closely with the most vulnerable members of the community. The Bay of Quinte announced the Community Resource Unit as winners in the region’s first ever 40 under 40 event.

5. DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS: None

6. APPROVAL OF MINUTES

Moved By: Mayor Ellis

Seconded By: Mr. James O’Brien

“THAT the minutes of the General Meeting of October 23, 2025 be approved and signed.”

CARRIED

7. BUSINESS ARISING FROM THE MINUTES: None

8. BUSINESS ARISING FROM THE IN CAMERA SESSION

Number of reports coming out of the In Camera Session

#___ Report(s) are/is coming out of the In Camera Session

These reports will be added as an Appendix, after approval within the In Camera Session.

9. **CORRESPONDENCE:** November 19 a response to Minister Kerzner was sent by Belleville Police Service Board restating the costs for the Court Security and Prisoner Transport (CSPT) and that the funding model no longer adequately provides for those costs.

10. NEW BUSINESS: None

11. REPORTS FOR DECISION

(a) RESOLUTION

Moved By: Vice Chair Enright Miller

Seconded By: Mr O’Brien

“THAT the Belleville Police Service Board renew membership with the Ontario Association of Police Service Boards. (OAPSB).”

CARRIED

(b) RESOLUTION

Moved By: Ms. Harnden

Seconded By: Vice Chair Enright Miller

THAT the Belleville Police Service Board gratefully accept the donations received in recognition of the 190th Anniversary of the Belleville Police Service; AND THAT the Board direct that these donations be held in trust in a dedicated account, "190th Anniversary Donations," and administered in accordance with the Board's financial policies; AND THAT the Board authorize the Chief of Police or designate to manage the disbursement of these funds for purposes consistent with commemorative initiatives and activities associated with the 190th Anniversary."

CARRIED

C) 2026 Operation Budget Director of Finance gave an overview of the 2026 Operational Budget that was shared as part of the revised agenda. There followed extensive discussion of the cost of policing in this region and across the province. Many of the costs are related to training and other obligations that are mandatory under the Community Safety and Policing Act that came into effect in February 2024. That act requires that the Board ensure the provision of adequate and effective policing.

Moved By: Ms. Harnden

Seconded By: Vice Chair Enright Miller

"THAT the Belleville Police Services Board approve and forward the 2026 Belleville Police Service operating budget in the amount of \$33,524,718 to City Council for consideration during its upcoming Budget Deliberations and; THAT Chair Heather Smith, Chief Rodd and Deputy Chief Meeks be authorized to present the 2026 Operating Budget to City Council."

The motion carried, with four votes in favour and one vote against.

12. BOARD INFORMATION MATTERS

The Board may adopt Information items by one resolution, but prior to consideration of such resolution, Board Members may request that specific items be removed from consideration under such resolution, and the Board shall consider such items individually.

Moved By: Mayor Ellis

Seconded By: Vice Chair Enright Miller

"THAT the following November 20, 2025 Information items be received."

Quarterly Reports

- a) 3rd Quarter Report - Calls for Service
- b) 3rd Quarter Report - Court Services
- c) 3rd Quarter Report - Collision Reporting Centre
- d) 3rd Quarter Report - Traffic Safety Unit
- e) 3rd Quarter Report - Community Response Unit
- f) 3rd Quarter Report - School Response Unit
- g) 3rd Quarter Report - Drugs & Intelligence Unit
- h) 3rd Quarter Report - Emergency Response Unit
- i) 3rd Quarter Report - Canine Unit
- j) 3rd Quarter Report - Crime Statistics
- k) 3rd Quarter Report - Professional Standards Unit
- l) 3rd Quarter Report - In Trust Account
- m) 3rd Quarter Report – 2025 Operating Budget
- n) 3rd Quarter Report – 2025 Capital Budget

- o) 3rd Quarter Report – Social Media and Communications
- p) 3rd Quarter Report – Health IM and IMPACT
- q) 3rd Quarter Report – Victim Services
- r) Court Security and Transportation Cost Follow-Up
- s) 2026 Meeting Date Schedule

CARRIED

- 13. NEXT MEETING DATE: Thursday January 22, 2026**
TIME: 10:00 a.m.
PLACE: Joint Forces Room, Belleville Police Service

- 14. ADJOURNMENT**
Moved By: Ms Harnden
Seconded By: Mayor Ellis

That the General Meeting of the Belleville Police Service Board be adjourned at 11:05 a.m.

CARRIED

Board Chair Heather Smith

Executive Assistant Jennifer McTavish



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PUBLIC REPORT

IN CAMERA

December 01, 2025

To: Chair and Members
Belleville Police Service Board

Prepared by: Chief Murray Rodd
Chief of Police

Subject: Board's Responsibilities under the CSPA s. 50

Purpose: Information Purposes Only Seeking Decision

Financial Implication:

There are no financial implications arising from the recommendation contained in this report.

Statutory Authority:

Community Safety and Policing Act, 2019

Recommendation:

This report recommends that the Board receive this report for information.

Municipal board finances

50 (1) A municipality that maintains a municipal board shall provide the board with sufficient funding to,

(a) comply with this Act and the regulations; and

(b) pay the expenses of the board's operation, other than the remuneration of board members. 2019, c. 1, Sched. 1, s. 50 (1); 2023, c. 12, Sched. 1, s. 19 (1).

Estimates

(2) A municipal board shall submit operating and capital estimates to the municipality that will show, separately, the amounts that will be required to,



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(a) comply with this Act and the regulations, including the amounts required to provide the police service with required equipment and facilities, having regard for the various ways that the board can discharge this obligation; and

(b) pay the expenses of the board's operation, other than the remuneration of board members. 2019, c. 1, Sched. 1, s. 50 (2); 2023, c. 12, Sched. 1, s. 19 (2).

Same

(3) The format of the estimates, the period that they cover and the timetable for their submission shall be determined by the municipality. 2019, c. 1, Sched. 1, s. 50 (3).

Budget

(4) Upon reviewing the estimates, the municipality shall establish an overall budget for the municipal board for the purposes described in clauses (1) (a) and (b) and, in doing so, the municipality is not bound to adopt the estimates submitted by the municipal board. 2019, c. 1, Sched. 1, s. 50 (4).

Same

(5) In establishing an overall budget for the municipal board, the municipality does not have the authority to approve or disapprove specific items in the estimates. 2019, c. 1, Sched. 1, s. 50 (5).

Dispute

(6) If the municipal board is not satisfied that the budget established for it by the municipality is sufficient for the purposes described in clauses (1) (a) and (b),

(a) the municipal board and the municipality may jointly apply to the Commission Chair to appoint a conciliation officer to attempt to resolve the matter; or

(b) the municipal board may give the municipality written notice referring the matter to arbitration. 2019, c. 1, Sched. 1, s. 50 (6).

Conciliation procedure

(7) If the parties jointly apply to appoint a conciliation officer, subsections 226 (2), (3), (4) and (6) apply to the conciliation, with necessary modifications. 2019, c. 1, Sched. 1, s. 50 (7).



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No arbitration while conciliation underway

(8) After making a joint application under clause (6) (a), the municipal board shall not give the municipality written notice referring the matter to arbitration until a conciliation officer has been appointed, endeavoured to effect an agreement and reported to the Commission Chair and the Commission Chair has informed the parties of the conciliation officer's report. 2019, c. 1, Sched. 1, s. 50 (8).

Arbitrator

(9) The municipal board and the municipality may jointly appoint an arbitrator within 60 days after the notice described in clause (6) (b) is provided to the municipality. 2019, c. 1, Sched. 1, s. 50 (9).

Appointment by Commission Chair

(10) The Commission Chair shall appoint an arbitrator if,

(a) the municipal board and the municipality do not jointly appoint an arbitrator within the time period set out in subsection (9) and the Commission Chair has been notified by either party; or

(b) the municipal board and the municipality jointly apply to the Commission Chair requesting the appointment of an arbitrator. 2019, c. 1, Sched. 1, s. 50 (10); 2023, c. 12, Sched. 1, s. 19 (3).

Findings

(11) If the municipality demonstrates that the municipal board could reasonably have entered into an agreement under section 14 to have policing functions provided in a manner that meets the applicable standards for adequate and effective policing and at a lower cost than is set out in the estimates, the arbitrator shall not find that the budget is insufficient to the extent of the amount that could have been saved by entering into the agreement. 2019, c. 1, Sched. 1, s. 50 (11).

Compliance

(12) The municipality shall amend the budget for the municipal board in accordance with the arbitrator's decision. 2019, c. 1, Sched. 1, s. 50 (12).



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Costs and expenses

(13) The municipal board and the municipality shall share equally the costs and expenses of the arbitration and any prescribed types of expenses of the arbitrator. 2023, c. 12, Sched. 1, s. 19 (4).

Termination to abolish or reduce size of police service

53 (1) A police service board shall not terminate the employment of a member of a police service for the purpose of abolishing the police service or reducing its size without first obtaining the approval of the Inspector General.

Same, planned attrition

(2) A police service board shall not reduce the size of its police service by implementing a plan for attrition without first obtaining the approval of the Inspector General.

Inspector General's approval

(3) The Inspector General may approve the termination of a member of a police service under subsection (1) or a plan for attrition under subsection (2) if he or she is satisfied that,

(a) appropriate arrangements have been made for the provision of adequate and effective policing in the area after the police service is reduced in size or abolished; and

(b) in the case of termination, the member being terminated and the police service board have made an agreement dealing with severance pay or have referred the issue of severance pay to arbitration under subsection (4).

Arbitration

(4) If the issue of severance pay cannot be referred to arbitration under Part XIII, the board or the member being terminated may apply to the Commission Chair to appoint an arbitrator.



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Inspector General

(5) The Inspector General may investigate a proposed termination described in subsection (1) or a proposed plan for attrition under subsection (2) to determine whether appropriate arrangements have been made for the provision of adequate and effective policing in the affected area if the size of the police service is reduced.

Murray Rodd
Chief of Police